

Cymdeithas Mudiadau Gwirfoddol Wrexham



Association of Voluntary Organisations in Wrexham

Courses for
Communities
Cymru

Chairing Skills

23rd September 2010
10am- 4.00pm at Ty AVOW

Registration and Refreshments 9.50am

Chairing Skills for community groups focuses on
General Guidelines

Policies and Procedures

Clarifying and Communication

Setting goals and following up

Keeping Members engaged

Handling conflict

Handling Disruptive Behaviours

Reporting Relationships

If you are interested in attending this course, please book at
reception@avow.org or on 01978 312556 to book a place.

The courses are valued at £100, however as they will be supported by the AVOW bursary scheme they will be charged at a subsidised rate of **£20** per person.

Payment will be required before the course.

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Association of Voluntary Organisations in Wrexham

Cyrsgiau ar gyfer
Cymunedau
Cymru

Sgiliau Cadeirio

23 Medi 2010
10.00- 4.00 Ty AVOW
Cofrestru a lluniaeth 9.50am

Mae Sgiliau Cadeirio i grwpiau cymunedol yn canolbwyntio ar:

Canllawiau cyffredinol
Polisiâu a threfniadaeth
Cyfathrebu ac egluro
Gosod targedau a dilyn i fynnu
Cadw diddordeb yr aelodau
Sut i benderfynu
Delio a gwrthdaro
Delio ac ymddygiad sy'n tarfu
Cofnodi ac adrodd yn ôl

Os oes gennych ddi-ddordeb mewn mynd ar y cwrs hwn, ffoniwch Marion Kelsall ar 01978 312556, reception@avow.org i archebu lle. Mae'r cyrsiau yn werth £100, ond oherwydd y bydd cynllun bwrsari AVOW yn cyfrannu atynt, maent ar gael am bris is o **£20** y person. Bydd angen ichi dalu cyn mynd ar y cwrs.